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# Minutes

**Meeting of** : Tisbury and District Sports Centre Managing Body

**Meeting held in** : Tisbury and District Sports Centre

**Date** : Monday 13 October 2008

**Time** : 6.30 pm

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**Apologies:** County Councillor B Wayman, Councillor Mrs J Green and Robin Townsend

**Present (with full voting rights):**

**Salisbury District Council** - Councillor D O Parker

**Wiltshire County Council** - Councillor A Deane

**Tisbury Parish Council** - Mr P Coopman

**West Tisbury Parish Council** - Absent

**Present (without full voting rights):**

**Representative of the Local Community** - Mr P Skinner

**Tisbury Support Group** - Mr A White

**Salisbury District Council Officers:** Rick Weston, Luke Vaughan and Tom Bray

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**1. Notes of the Last Meeting**

**Resolved:** that the minutes of the meeting 14 July 2008 be agreed as a correct record.

**2. Matters Arising:**  
There were none.

**3. Declarations of Interest**  
There were none.



Awarded in:  
Housing Services  
Waste and Recycling Services



**4. Chairman's Announcements:**

The Chairman reported he had been asked by the Chief Executive to make allowances for the current pressures on staff due to the change to a unitary authority, therefore some earlier targets would not be met.

The Chairman drew the attention of the managing body to some publicity material for the centre that he had picked up in his local shop. He requested clarification over the publicity campaign, as the documents appeared to be using the old logo. It was stated that these could have been circulated in order to use up old stock and that the new publicity for the centre would always have the same corporate branding.

**Resolved:** Rick Weston agreed to look into this matter outside the meeting.

**5. The General Manager's Performance Report:**

The Managing Body considered the General Manager's Performance Report. Members of the body discussed a number of issues outlined below:

- Promotional material/letter for youth clubs: Invites to youth clubs were sent out on 8<sup>th</sup> October 2008. Members informed Rick Weston, that if it had not already been done, a copy should be sent to Jackie Farrell, WCC Youth Officer, in order for her to effectively publicise the events.
- Launch of the DVD: The launch of the DVD would coincide with the opening of the centre after the refurbishment work in order to minimize disruption to new and existing customers. The body discussed sending copies to school before half term but it was considered that an official launch would act as a platform for further publicity. Member requested further information regarding the actual launch detailing likely attendees and budgets. It was felt the Chairman of the Council should be invited along with the Portfolio Holder for Community Initiatives and/or the Leader.
- Introduction of the Nintendo Wii: Members were informed that the Nintendo Wii would be functional during half term for pre-booked groups of children. It is hoped that this will raise the profile of the centre and attract more users.
- Taking on of Amesbury Sports Centre: Members were informed that SDC has taken on the responsibility for operations at the Amesbury Sport Centre. Members were concerned that this extra responsibility would be detrimental to the plans and aspirations of the Tisbury Sport Centre. Rick Weston confirmed that a manager for the centre would be recruited therefore not adding a significant burden to current resources.

**Resolved:** that:

1. The report be noted.

2. The Chairman requested that the managing body's disappointment be noted regarding the lack of progress made on the previously agreed aspirations. It was also noted that the body were concerned over the potential loss of resources due to officers assuming responsibility for Amesbury Sports Centre without a manager in post.

**6. Update from the Rural Operations Manager:**

The Managing Body considered the Rural Operations Manager's previously circulated update report. Members of the body discussed a number of issues outlined below:

- New floodlit facilities at the centre: Members were enthusiastic about the new facility and requested that it be included in all promotional material. It was also suggested that the Rural Operations Manager writes a promotional article and takes a photo of the facility for the local press. The Rural Operations Manager stated that the floodlights were still subject to planning permission.

- **Progression in delivery of trampolining:** Members recognized the recent achievements of Nicole Stevens, who has qualified at Level 2 Trampolining. Therefore improving the centers portfolio of activities that it can professionally deliver.

**Resolved:** That:

1. The report be noted.
2. The body congratulates Nicole Stevens for obtaining the Level 2 Trampolining qualification.

**7. Update on Proposed Umbrella Group Meeting:**

The Chairman introduced the item and asked members for their opinions regarding the preferred way to proceed. Parish Councillor Coopman stated that Tisbury Parish Council had discussed the issue and resolved to task Councillor Wayman to look into how the proposal could be advanced. The pilot Tisbury community area board and partnerships were also cited as possible vehicles for the advancement of this issue.

**Resolved:** That:

1. The Chairman discusses the matter with Councillor Wayman with a view to keeping the initial initiative moving forward.
2. The Chairman should also raise this issue at the pilot Tisbury area board and local partnership.

**8. Update on the Progress Towards Unitary:**

An update was not given at the meeting, as the Officer was not present.

**9. Elected Member Representation on Tisbury & District Sport Centre Managing Body from the Unitary Authority:**

The Managing Body considered the previously circulated questionnaire from Democratic Services at Wiltshire County Council.

**Resolved:** That the completed form (appendix 1) be returned to WCC requesting representation on the managing body of an elected unitary councillor.

*Time ended: 20:30*

## Name of Outside Body...Tisbury &amp; District Sport Centre Managing Body

Do you require representation from the new authority	Yes
Please state why you require representation and how this will benefit your organisation	The Body requires representation from elected members as the sport centre is an important community asset therefore the member can ensure that the issues affecting the centre are heard at area board level and by the relevant portfolio holder in the new council.
Briefly – what are your organisations aims and objectives	<p><b><u>TDSC management arrangements</u></b></p> <p>The Tisbury Sports Centre Instrument of Management (IoM) established a Managing Body (on which Tisbury Parish Council has a representative), but it has no executive powers. Under the IoM the Managing Body is required to meet at least twice each year and its function is to:</p> <ul style="list-style-type: none"> <li>• be consulted by the District Council to ensure that proper use is made of the centre for all or any type of recreational, social and educational function provided that due regard is given to the main purpose for which the Centre has been made available.</li> <li>• receive annually from its Treasurer estimates of expenditure for the year and the make recommendations for the budget provision each year to the District Council</li> <li>• be consulted by the District Council as to the period of time allotted for the use of the Centre and its Opening Hours with the objective of ensuring that the facilities provided are used to the maximum capacity and advantage, but subject thereto, the District Council shall at its sole discretion fix the Opening Hours of the Centre</li> <li>• advise from time to time on the Scale of Charges fixed for the use of the Centre by individual members of the public or by clubs or institutions but, subject thereto, the District Council shall at its sole discretion fix the Opening Hours of the Centre.</li> <li>• Encourage the formation of a User Association representing all users of the Centre and whole site.</li> <li>• Make and to periodically review regulations as to the conduct of persons attending the Centre.</li> </ul>
How often do you meet and where	Quarterly, Tisbury Sports Centre
Would the nominated representative have voting rights	Yes
How many representatives would you require	1